

SWEETWATER COUNTY RECREATION BOARD

731 "C" Street, Room 110

Rock Springs, Wyoming 82901

Phone 307.922.5450 & 307.872.3935 Fax 307.922.5495

www.countyparks.net

If your group plans on using a dunking booth, you must provide water for the booth. You *MUST* indicate the use of a dunking booth on this reservation form and notify this office 48 hours prior to your scheduled picnic. Failure to follow these procedures will result in your group not being allowed to use a dunking booth.

APPLICATION FOR RESERVING THE PAVILION AT SWEETWATER COUNTY PICNIC GROUNDS

1. NAME OF GROUP OR ORGANIZATION _____

2. DATE OF REQUESTED RESERVATION _____

3. NAME OF RESPONSIBLE PERSON _____

ADDRESS _____

PHONE _____ SIGNATURE _____

4. YOUR GROUP WILL CONSIST OF: (Please check appropriate answer)

_____ Members of your organization and family _____ School Class

_____ Employees and families _____ The general public

5. The pavilion at Sweetwater County Picnic Grounds will only accommodate 50 people. The Sweetwater County Recreation Board will not accept reservations at this pavilion for more than 50 people.

6. PLEASE LIST ACTIVITIES THAT YOU PLAN AT YOUR PICNIC _____

7. By signature of this application, the undersigned acknowledges receipt of the Sweetwater County Park Rules, Obligations Assumed by the Party Reserving a Sweetwater County Park, Policy for Reserving a Sweetwater County Park, and agrees to be bound thereby, and by such signature agrees to pay all costs and expenses incurred by the Sweetwater County Recreation Board relating thereto in connection with this application including reasonable attorney's fees incurred in the enforcement thereof.

8. Please enter time of day you expect to arrive at the park _____. The caretaker will hold the pavilion for you for 1 hour after your reservation time. After that 1 hour, the caretaker will permit another group to use the pavilion.

Applicant's Signature _____ Today's Date _____
(If applicant is a corporation, the same must be indicated, and the application must reflect the title of the individual signing on behalf of such corporation.)

The Sweetwater County Recreation Board does not assume responsibility for insect control or spraying.

NOTE: Our Caretaker is not paid to cleanup after your picnic. Caretakers are responsible for park maintenance and security.

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POLICY FOR RESERVING A SWEETWATER COUNTY PARK

Rules To Be Followed For Reservations:

1. **A. Reservations will be considered on a first-come, first-served basis.
B. Due to dedication, OCI has first priority for reservations at Pioneer Trails.**
2. **Reservations will be granted to the public who wish to use the park as a picnic area.**
3. **Reservations will not be considered until a properly completed application form is received in the Sweetwater County Recreation Board's office.**
4. **All reservations must be received at SCORB's office, County Office Building, 731 "C" Street, Room 110, Rock Springs, WY 82901.**
5. **Reservations will only reserve the portion of the park requested or granted by the Board's representative.**
6. **Reservation period will last from 8:00 a.m. to 10 p.m. unless special arrangements have been made at the time of approval.**
7. **Reservations are not official until confirmed in writing by SCORB.**
8. **Water and electricity cannot be guaranteed due to circumstances beyond our control.**
9. **Pioneer Trails Picnic Grounds, Sweetwater County Picnic Grounds, Crossroads West and Reliance Park users: If your group plans on using a dunking booth in these parks, you must provide your own water for the booth. You *MUST* indicate the use of a dunking booth on the reservation form and notify this office 48 hours prior to your scheduled picnic. Failure to follow these procedures will result in your group not being allowed to use a dunking booth.**
10. **Reservations may be made one year in advance for Crossroads West Park pavilion, Reliance Park pavilions and Sweetwater County Picnic Grounds pavilion.**

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SWEETWATER COUNTY PARK RULES

1. NO OVERNIGHT CAMPING.
 2. NO UNLICENSED VEHICLES IN PARKS.
 3. LICENSED VEHICLES IN DESIGNATED AREAS ONLY. NO VEHICULAR TRAFFIC BEYOND TRAFFIC BARRIERS.
 4. NO GROUP CAN CHARGE ADMISSION TO ANY SWEETWATER COUNTY PARK.
 5. NO FIREARMS OR PAINT BALL GUNS IN PARK.
 6. THE USE AND POSSESSION OF ALCOHOL WILL BE IN ACCORDANCE WITH WYOMING LIQUOR LAW.
 7. WATER AND ELECTRICITY CANNOT BE GUARANTEED DUE TO CIRCUMSTANCES BEYOND OUR CONTROL.
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**OBLIGATIONS ASSUMED BY THE PARTY
RESERVING A SWEETWATER COUNTY PARK**

1. That members of the group follow all general rules of the park posted at the park and enclosed with the application reservation form.
2. That the area reserved by the party is policed for litter. Garbage is to be hauled from the picnic site to the dumpsters located at the entrance to the park. The tables, grills, and barbecue pits are left in a suitable condition for others to use by 10:00 PM.
3. If you find you on your arrival to the park damaged equipment or trash buildup, report it at once to our caretaker in the park and call the Board Office, 307-922-5450 or 307-872-3935, to leave a message, so your party will not be held responsible.
4. If it is determined that your group is responsible for damage to the park equipment or if you did not police the park properly, your group will be required to reimburse SCORB to clean and repair the park. Your group will not be able to use the park in the future until a \$1 per person cleanup deposit is paid.
5. Report problems or damage to the caretaker as soon as possible.
6. The reservation group will be responsible to follow and uphold Wyoming State Liquor Laws while at the park.
7. No digging in the park, no pits.
8. Fire only in designated barbecue stand, and in the main pavilion barbecue pit. Must comply with Sweetwater County Fire Warden's and County Commissioners' fire regulations.